

**GOVERNMENT OF THE DISTRICT OF COLUMBIA  
OFFICE OF THE ATTORNEY GENERAL**



**POSITION VACANCY ANNOUNCEMENT**

<b>ANNOUNCEMENT NO:</b> 16-029 & 16-030	<b>POSITION TITLE:</b> TRIAL ATTORNEY (Criminal Section)
<b>POSITION GRADE &amp; SERIES:</b> LS-0905-12/13	<b>SALARY RANGE:</b> \$76,085 – \$90,484  Salary in this range will be based on a multitude of factors including applicable rules, regulations and guidelines. <b>Offers will not be made outside of this range.</b>
<b>OPENING DATE:</b> May 3, 2016 <b>CLOSING DATE:</b> May 24, 2016	<b>This position is within the collective bargaining unit.</b>
<b>AREA OF CONSIDERATION:</b> Open to the Public	<b>DURATION OF APPOINTMENT:</b> Permanent
<b>WORKSITE LOCATION:</b> Office of the Attorney General for the District of Columbia Public Safety Division Criminal Section 441 4 <sup>th</sup> Street NW Washington, D.C. 20001	<b>NO. OF VACANCIES:</b> Two (2)

**BRIEF DESCRIPTION OF DUTIES:** The Public Safety Division of the Office of the Attorney General for the District of Columbia seeks two (2) trial attorneys for the Criminal Section. The Criminal Section prosecutes adults who commit certain types of offenses within the District of Columbia. Specifically, the Section prosecutes all adult misdemeanor traffic offenses, including impaired driving cases and cases involving individuals who flee after accidents; quality of life offenses, including all offenses relating to providing alcohol to minors and possession of false identification to purchase alcohol, as well as indecent exposure, unregistered firearms, and unlawful possession of ammunition.

Duties include interviewing and preparing police and civilian witnesses; making charging decisions; researching, writing, and litigating motions; and managing all aspects of a trial calendar from intake through sentencing, including bench and jury trials.

**ELIGIBILITY:** The candidate must have one to five years of trial experience, the ability to work across disciplines, and the ability to work with a high degree of independence. The ideal candidate should also have a demonstrated commitment to work in the area of prosecution, with a sincere passion for seeking justice.

**The successful candidate must have a law degree and be an active member in good standing of the bar of any jurisdiction.** If not a member of the District of Columbia Bar, the candidate must be sworn into the District of

Columbia Bar within 360 days of his/her initial appointment with the Office of the Attorney General for the District of Columbia.

**HOW TO APPLY:** If you are interested in this opportunity, please **e-mail a PDF file which includes: 1) a cover letter (must include the vacancy number) summarizing why you are interested and the skills and abilities you possess that will enable you to succeed in this position; 2) a résumé; 3) a list of three references; and 4) a writing sample** to [OAG.RecruitmentAttorney@dc.gov](mailto:OAG.RecruitmentAttorney@dc.gov) addressed to Shawn Winslow, HR Specialist, Office of the Attorney General for the District of Columbia, 441 4<sup>th</sup> Street, N.W., Suite 1100 South, Washington, D.C. 20001.

**PRIORITY CONSIDERATION:** Displaced Employee Priority Placement: Employees eligible for the District of Columbia's Displaced Employee Program (DEP) and Agency Reemployment Priority Placement Program (ARPP) will be given priority consideration for this position if deemed qualified.

**EMPLOYMENT BENEFITS:** Selectee will be eligible for health and life insurance, annual (vacation) and sick leave and will be covered under the District of Columbia government's retirement plan. However, if selectee was previously employed in the District of Columbia government under an appointment for which he/she was eligible for Civil Service Retirement (CSR), contributions to CSR will resume upon re-employment.

**VETERANS PREFERENCE:** Applicants claiming veteran's preference must submit official proof of the time of application.

**DRUG-FREE WORKPLACE:** Pursuant to the requirements of the Drug-Free Workplace Act of 1998, the individual selected to fill this position will, as a condition of employment, be required to notify his/her immediate supervisor, in writing, not later than five (5) days after conviction of or a plea of guilty to a violation of any criminal drug statute occurring in the workplace.

**OTHER INFORMATION:** The final candidate will be subject to a background investigation including reference checks.

**NOTICE OF NON-DISCRIMINATION:** In accordance with the D.C. Human Rights Act of 1977, as amended, D.C. Official Code, Section 2-1401.01 et. seq., (Act) the District of Columbia does not discriminate on the basis of actual or perceived race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, familial status, family responsibilities, matriculation, political affiliation, disability, source of income, or place of residence or business. Sexual harassment is a form of sex discrimination which is also prohibited by the Act. In addition, harassment based on any of the above protected categories is prohibited by the Act. Discrimination in violation of the Act will not be tolerated. Violators will be subject to disciplinary action.